



Jagdamba Education society's

## Santosh N Darade Polytechnic

Babhulgaon, Tal-Yeola, Dist.-Nashik(Maharashtra)-423401

(Approved by AICTE, New Delhi, DTE Mumbai)

E-mail: 0583principal@msbte.com

Website: www.sndpoly.com

### Department of Central Library

16 SEP 2021

The Principal  
Santosh N Darade Polytechnic,  
Babhulgaon, Yeola.

**Subject:** Request for Permission to Conduct Library Committee Meeting

Respected Sir,

As per the subject cited above I am writing to seek your kind permission to convene a Library Committee meeting to discuss and plan improvements in library facilities, procurement of new resources, review of library policies etc.

I propose scheduling the meeting on **20.09.2021 at 10.00 AM in Central Library for Academic Year 2021-22.**

**The agenda for the meeting will include:**

1. Printed Journals Subscription.
2. News Paper Subscription.

The outcomes of this meeting are expected to enhance the overall functioning and efficiency of the library, benefiting both students and staff.

I kindly request your approval to proceed with organizing the meeting. If you have any suggestions regarding the agenda or an alternate schedule, please let me know.

Thank you for your support and guidance. I look forward to your approval.

  
16/09/21  
Librarian,

Member Secretary

LIBRARIAN

MR. MULANI U. D.  
S.N.D. POLYTECHNIC  
YEOLA-423401 (NASHIK)



Principal  
Committee Chairman

PRINCIPAL  
S.N.D. POLYTECHNIC  
YEOLA - 423401 (NASIK)



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## Department of Central Library

17 SEP 2021

### NOTICE

All members of the Library Committee are hereby informed that a meeting of the Library Committee has been scheduled as follows:

**Date: 20.09.2021**

**Time: 10.00 AM**

**Venue: Central Library**

**The agenda for the meeting includes:**

1. Printed Journals Subscription.
2. News Paper Subscription.

Your presence is requested to discuss and provide valuable input on these matters to improve the library's functioning and services. Kindly make it convenient to attend the meeting. For any queries or further information, please feel free to contact the undersigned.

Thank you for your cooperation.

Sr.No	Committee Members	Sign
1	Mr. U B Jadhav, Principal	
2	Mr. S R Rajankar, HOD-ME	
3	Mr. D S Dhanwate, HOD-CE	
4	Mr. G P Chavan, HOD-EE	
5	Mr. S F Shaikh, HOD-CO	
6	Mr. S T Khandare, Sr. lecturer	
7	Mr. S R Asude, Sr. lecturer	
8	Mr. R V Taksande, Sr. lecturer	
9	Mrs. V R Bhalerao, Sr. lecturer	
10	Mr. S N Mahale, Office Superintendent	

Librarian,  
Member Secretary

Principal  
Committee Chairman

**LIBRARIAN**  
MR. MULANI U. D.  
S.N.D. POLYTECHNIC  
YEOLA-423401 (NASHIK)

**PRINCIPAL**  
S.N.D. POLYTECHNIC  
YEOLA - 423401 (NASIK)

**S.N.D. POLYTECHNIC, YEOLA**

BABHULGAON, Tal. Yeola - 423 401, Dist. Nashik (Maharashtra)

- ❖ **Approved by** ■ All India Council for Technical Education (AICTE) New Delhi  
 ■ Directorate of Technical Education (DTE)
- ❖ **Affiliated to** ■ Maharashtra State Board of Technical Education (MSBTE) Mumbai

• Phone : (02559) 2225002, 225006 • Fax : (02559) 225032 • Web : www.sndpoly.com

Ref. No.

Date : / / 20  
20 SEP 2021

**Name of the Committee** : Library Committee  
**Academic Year** : 2021-2022  
**Meeting No** : 01  
**Date & Time** : 20-09-2021 (10.00AM)  
**Venue** : Central Library

**MINUTES OF THE MEETING**

The Library Committee meeting was held on 20.09.2021 at 10.00 am in the Central library.

The following members were present:

1. Mr. U B Jadhav, Principal
2. Mr. S R Rajankar, HOD-ME
3. Mr. D S Dhanwate, HOD-CE
4. Mr. G P Chavan, HOD-EE
5. Mr. S F Shaikh, HOD-CO
6. Mr. S T Khandare, Sr. lecturer
7. Mr. S R Asude, Sr. lecturer
8. Mr. R V Taksande, Sr. lecturer
9. Mrs. V R Bhalerao, Sr. lecturer
10. Mr. S N Mahale, Office Superintendent
11. Mr. U D Mulani, Librarian

The Following agenda is discussed in the meeting:

- The Committee analyzed the print journals & News Paper from the department and discussed purchasing the needed print journals & News Paper for the central library.
- The Librarian thanked the Library Committee members for their presence in the meeting and shares valuable suggestions to improve the library process.

*(Signature)*  
20/09/21  
(Member Secretary)

MR. MULANI U. D.  
S.N.D. POLYTECHNIC  
YEOLA-423401 (NASHIK)

**S.N.D. POLYTECHNIC, YEOLA**

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Ref. No.

Date : / / 20

20 SEP 2021

**List of Committees members participated:**

Sr.No	Name	Signature
01	Mr. U B Jadhav, Principal	
02	Mr. S R Rajankar, HOD-ME	20/9
03	Mr. D S Dhanwate, HOD-CE	20/9/21
04	Mr. G P Chavan, HOD-EE	
05	Mr. S F Shaikh, HOD-CO	-2019
06	Mr. S T Khandare, Sr. lecturer	
07	Mr. S R Asude, Sr. lecturer	
08	Mr. R V Taksande, Sr. lecturer	
09	Mrs. V R Bhalerao, Sr. lecturer	
10	Mr. S N Mahale, Office Superintendent	20/9/21
11	Mr. U D Mulani, Librarian	20/9/21



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## Department of Central Library

17 FEB 2022

To  
The Principal  
Santosh N Darade Polytechnic,  
Babhulgaon, Yeola.

**Subject:** Request for Permission to Conduct Library Committee Meeting

Respected Sir,

As per the subject cited above I am writing to seek your kind permission to convene a Library Committee meeting to discuss and plan improvements in library facilities, procurement of new resources, review of library policies etc.

I propose scheduling the meeting on **21.02.2022 at 10.00 AM in Central Library for Academic Year 2021-22.**

**The agenda for the meeting will include:**

1. New Course – Books Requirement.
2. Library Software Upgrade to Online Basie.

The outcomes of this meeting are expected to enhance the overall functioning and efficiency of the library, benefiting both students and staff.

I kindly request your approval to proceed with organizing the meeting. If you have any suggestions regarding the agenda or an alternate schedule, please let me know.

Thank you for your support and guidance. I look forward to your approval.

Librarian,

Member Secretary

LIBRARIAN

MR. MULANI U. D.  
S.N.D. POLYTECHNIC  
YEOLA-423401 (NASHIK)

Principal  
Committee Chairman

PRINCIPAL  
S.N.D. POLYTECHNIC  
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## Department of Central Library

18 FEB 2022

### NOTICE

All members of the Library Committee are hereby informed that a meeting of the Library Committee has been scheduled as follows:

**Date: 21.02.2022**

**Time: 10.00 AM**

**Venue: Central Library**

**The agenda for the meeting includes:**

1. New Course – Books Requirement.
2. Library Software Upgrade to Online Basie.

Your presence is requested to discuss and provide valuable input on these matters to improve the library's functioning and services. Kindly make it convenient to attend the meeting. For any queries or further information, please feel free to contact the undersigned.

Thank you for your cooperation.

Sr.No	Committee Members	Sign
1	Mr. U B Jadhav, Principal	
2	Mr. S R Rajankar, HOD-ME	
3	Mr. D S Dhanwate, HOD-CE	
4	Mr. G P Chavan, HOD-EE	
5	Mr. S F Shaikh, HOD-CO	
6	Mr. S T Khandare, Sr. lecturer	
7	Mr. S R Asude, Sr. lecturer	
8	Mr. R V Taksande, Sr. lecturer	
9	Mrs. V R Bhalerao, Sr. lecturer	
10	Mr. S N Mahale, Office Superintendent	

18/02/22  
Librarian,  
Member Secretary  
LIBRARIAN

Principal  
Committee Chairman  
PRINCIPAL

MR. MULANI U. D.  
S.N.D. POLYTECHNIC  
YEOLA-423401 (NASHIK)

S.N.D. POLYTECHNIC  
YEOLA - 423401 (NASHIK)

**S.N.D. POLYTECHNIC, YEOLA**

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Date : / / 20  
21 FEB 2022

**Name of the Committee** : Library Committee  
**Academic Year** : 2021-2022  
**Meeting No** : 02  
**Date & Time** : 21-02-2022 (10.00AM)  
**Venue** : Central Library

**MINUTES OF THE MEETING**

The Library Committee meeting was held on 21.02.2022 at 10.00 am in the Central library.

The following members were present:

1. Mr. U B Jadhav, Principal
2. Mr. S R Rajankar, HOD-ME
3. Mr. D S Dhanwate, HOD-CE
4. Mr. G P Chavan, HOD-EE
5. Mr. S F Shaikh, HOD-CO
6. Mr. S T Khandare, Sr. lecturer
7. Mr. S R Asude, Sr. lecturer
8. Mr. R V Taksande, Sr. lecturer
9. Mrs. V R Bhalerao, Sr. lecturer
10. Mr. S N Mahale, Office Superintendent
11. Mr. U D Mulani, Librarian

The Following agenda is discussed in the meeting:

- The Library Committee discussed the purchase of books for the following departments which are to start a new this year:
- Fire Service Engineering (FR) books
- The Library Committee discussed the purchase of library software web base upgradation.
- The Librarian thanked the Library Committee members for their presence in the meeting and shares valuable suggestions to improve the library process.

  
 (Member Secretary)  
 LIBRARIAN

MR. MULANI U. D.  
 S.N.D. POLYTECHNIC  
 YEOLA-423401 (NASHIK)

**S.N.D. POLYTECHNIC, YEOLA**

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Date : 21 FEB / 20 / 2022

**List of Committees members participated:**

Sr.No	Name	Signature
01	Mr. U B Jadhav, Principal	
02	Mr. S R Rajankar, HOD-ME	
03	Mr. D S Dhanwate, HOD-CE	
04	Mr. G P Chavan, HOD-EE	
05	Mr. S F Shaikh, HOD-CO	
06	Mr. S T Khandare, Sr. lecturer	
07	Mr. S R Asude, Sr. lecturer	
08	Mr. R V Taksande, Sr. lecturer	
09	Mrs. V R Bhalerao, Sr. lecturer	
10	Mr. S N Mahale, Office Superintendent	
11	Mr. U D Mulani, Librarian	