

**Santosh N Darade Polytechnic**

Babhulgaon, Tal-Yeola, Dist.-Nashik(Maharashtra)-423401

(Approved by AICTE, New Delhi, DTE Mumbai)

E-mail: 0583principal@msbte.com

Website: www.sndpoly.com

Department of Central Library

18 JUL 2024

To

The Principal
Santosh N. Darade Polytechnic,
Babhulgaon, Yeola.

Subject: Request for Permission to Conduct Library Committee Meeting

Respected Sir,

As per the subject cited above I am writing to seek your kind permission to convene a Library Committee meeting to discuss and plan improvements in library facilities, procurement of new resources, review of library policies etc.

I propose scheduling the meeting on **22.07.2024 at 10.00 AM in Central Library for Academic Year 2024-25.**

The agenda for the meeting will include:

1. Books Requirement
2. Printed Journals Subscription 2025

The outcomes of this meeting are expected to enhance the overall functioning and efficiency of the library, benefiting both students and staff.

I kindly request your approval to proceed with organizing the meeting. If you have any suggestions regarding the agenda or an alternate schedule, please let me know.

Thank you for your support and guidance. I look forward to your approval.

Librarian,

Member Secretary
LIBRARIAN

MR. MULANI U. D.

S.N.D. POLYTECHNIC
YEOLA-423401 (NASHIK)Principal
Committee Chairman

PRINCIPAL

S.N.D. POLYTECHNIC
YEOLA - 423401 (NASIK)



Jagdamba Education society's

Santosh N Darade Polytechnic

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Department of Central Library

19 JUL 2024

NOTICE

All members of the Library Committee are hereby informed that a meeting of the Library Committee has been scheduled as follows:

Date: 22.07.2024

Time: 10.00 AM

Venue: Central Library

The agenda for the meeting includes:

1. Book Requirement.
2. Printed Journals Subscription 2025
3. Any other point on time.

Your presence is requested to discuss and provide valuable input on these matters to improve the library's functioning and services. Kindly make it convenient to attend the meeting. For any queries or further information, please feel free to contact the undersigned.

Thank you for your cooperation.

Sr.No	Committee Members	Sign
1	Mr. U B Jadhav, Principal	
2	Mr. D S Dhanwate, HOD-CE	
3	Mr. G P Chavan, HOD-EE	
4	Mr. S F Shaikh, HOD-CO	
5	Mr. S R Asude, HOD-ME	
6	Mr. S R Rajankar, Sr. lecturer	
7	Mr. S T Khandare, Sr. lecturer	
8	Mr. R V Taksande, Sr. lecturer	
9	Mrs. V R Bhalerao, Sr. lecturer	
10	Mr. S N Mahale, Office Superintendent	

Librarian,

Member Secretary

LIBRARIAN

Principal

Committee Chairman

PRINCIPAL

MR. MULANI U. D.
S.N.D. POLYTECHNIC
YEOLA-423401 (NASHIK)

S.N.D. POLYTECHNIC
YEOLA - 423401 (NASIK)

S.N.D. POLYTECHNIC, YEOLA

BABHULGAON, Tal. Yeola - 423 401, Dist. Nashik (Maharashtra)

- ❖ **Approved by** ■ All India Council for Technical Education (AICTE) New Delhi
 ■ Directorate of Technical Education (DTE)
- ❖ **Affiliated to** ■ Maharashtra State Board of Technical Education (MSBTE) Mumbai
- Phone : (02559) 2225002, 225006 • Fax : (02559) 225032 • Web. : www.sndpoly.com

Ref. No.

Date : / /20
22 JUL 2024

Name of the Committee : Library Committee
Academic Year : 2024-2025
Meeting No : 01
Date & Time : 22-07-2024 (10.00AM)
Venue : Central Library

MINUTES OF THE MEETING

The Library Committee meeting was held on 22.07.2024 at 10.00 am in the Central library.

The following members were present:

1. Mr. U B Jadhav, Principal
2. Mr. D S Dhanwate, HOD-CE
3. Mr. G P Chavan, HOD-EE
4. Mr. S F Shaikh, HOD-CO
5. Mr. S R Asude, HOD-ME
6. Mr. S R Rajankar, Sr. lecturer
7. Mr. S T Khandare, Sr. lecturer
8. Mr. R V Taksande, Sr. lecturer
9. Mrs. V R Bhalerao, Sr. lecturer
10. Mr. S N Mahale, Office Superintendent
11. Mr. U D Mulani, Librarian

The Following agenda is discussed in the meeting:

- The Committee analyzed the book list received from the departments and discussed purchasing the needed books for the central library.
- The Committee analyzed the print journal from the department and discussed purchasing the needed print journals for the central library
- The Librarian thanked the Library Committee members for their presence in the meeting and shares valuable suggestions to improve the library process.


 (Member Secretary)
 LIBRARIAN

MR. MULANI U. D.
 S.N.D. POLYTECHNIC
 YEOLA-423401 (NASHIK)

S.N.D. POLYTECHNIC, YEOLA

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Ref. No.

Date : / /20
22 JUL 2024**List of Committees members participated:**

Sr.No	Name	Signature
01	Mr. U B Jadhav, Principal	
02	Mr. D S Dhanwate, HOD-CE	
03	Mr. G P Chavan, HOD-EE	
04	Mr. S F Shaikh, HOD-CO	
05	Mr. S R Asude, HOD-ME	
06	Mr. S R Rajankar, Sr. lecturer	
07	Mr. S T Khandare, Sr. lecturer	
08	Mr. R V Taksande, Sr. lecturer	
09	Mrs. V R Bhalerao, Sr. lecturer	
10	Mr. S N Mahale, Office Superintendent	
11	Mr. U D Mulani, Librarian	



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Department of Central Library

30 DEC 2024

To

The Principal
Santosh N. Darade Polytechnic,
Babhulgaon, Yeola.

Subject: Request for Permission to Conduct Library Committee Meeting

Respected Sir,

As per the subject cited above I am writing to seek your kind permission to convene a Library Committee meeting to discuss and plan improvements in library facilities, procurement of new resources, review of library policies etc.

I propose scheduling the meeting on **01.01.2025 at 10.00 AM in Central Library for Academic Year 2024-25.**

The agenda for the meeting will include:

1. Books Requirement
2. DELNET-Developing Library Network Renewal.
3. News Paper Subscription 2025
4. 2D Scanner.

The outcomes of this meeting are expected to enhance the overall functioning and efficiency of the library, benefiting both students and staff.

I kindly request your approval to proceed with organizing the meeting. If you have any suggestions regarding the agenda or an alternate schedule, please let me know.

Thank you for your support and guidance. I look forward to your approval.


Librarian,
Member Secretary

LIBRARIAN
MR. MULANI U. D.
S.N.D. POLYTECHNIC
YEOLA-423401 (NASHIK)


Principal
Committee Chairman
PRINCIPAL
S.N.D. POLYTECHNIC
YEOLA-423401 (NASIK)



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Department of Central Library

NOTICE

31 DEC 2024

All members of the Library Committee are hereby informed that a meeting of the Library Committee has been scheduled as follows:

Date: 01.01.2025

Time: 10.00 AM

Venue: Central Library

The agenda for the meeting includes:

1. Books Requirement
2. DELNET-Developing Library Network Renewal.
3. News Paper Subscription 2025
4. 2D Scanner.

Your presence is requested to discuss and provide valuable input on these matters to improve the library's functioning and services. Kindly make it convenient to attend the meeting. For any queries or further information, please feel free to contact the undersigned.

Thank you for your cooperation.

Sr.No	Committee Members	Sign
1	Mr. U B Jadhav, Principal	
2	Mr. G P Chavan, HOD-EE	
3	Mr. S F Shaikh, HOD-CO	
4	Mr. S R Asude, HOD-ME	
5	Mr. S R Rajankar, Sr. lecturer	
6	Mr. S T Khandare, Sr. lecturer	
7	Mr. R V Taksande, Sr. lecturer	
8	Mrs. V R Bhalerao, Sr. lecturer	
9	Mr. S N Mahale, Office Superintendent	

Librarian,
Member Secretary
LIBRARIAN

MR. MULANI U. D.
S.N.D. POLYTECHNIC
YEOLA-423401 (NASHIK)

Principal
Committee Chairman
PRINCIPAL

S.N.D. POLYTECHNIC
YEOLA - 423401 (NASIK)

S.N.D. POLYTECHNIC, YEOLA

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Ref. No

Date : / /20

01 JAN 2025

Name of the Committee : Library Committee
Academic Year : 2024-2025
Meeting No : 02
Date & Time : 01-01-2025 (10.00AM)
Venue : Central Library

MINUTES OF THE MEETING

The Library Committee meeting was held on 01.01.2025 at 10.00 am in the Central library.

The following members were present:

1. Mr. U B Jadhav, Principal
2. Mr. G P Chavan, HOD-EE
3. Mr. S F Shaikh, HOD-CO
4. Mr. S R Asude, HOD-ME
5. Mr. S R Rajankar, Sr. lecturer
6. Mr. S T Khandare, Sr. lecturer
7. Mr. R V Taksande, Sr. lecturer
8. Mrs. V R Bhalerao, Sr. lecturer
9. Mr. S N Mahale, Office Superintendent
10. Mr. U D Mulani, Librarian

The Following agenda is discussed in the meeting:

- The Committee analyzed the book list received from the departments and discussed purchasing the needed books for the central library.
- The Committee analyzed the DELNET-Developing Library Network Annual Renewal Institutional Membership Fees.
- The Committee analyzed the News Paper from the department and discussed purchasing the needed News Paper for the central library.
- The committee has decided to purchase 2D Scanner.
- The Librarian thanked the Library Committee members for their presence in the meeting and shares valuable suggestions to improve the library process.

(Signature)
 01/01/25
 (Member Secretary)

MR. MULANI U. D.
 S.N.D. POLYTECHNIC
 YEOLA-423401, NASHIK

S.N.D. POLYTECHNIC, YEOLA

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Ref. No.

Date : / / 20
01 JAN 2025**List of Committees members participated:**

Sr.No	Name	Signature
01	Mr. U B Jadhav, Principal	
02	Mr. G P Chavan, HOD-EE	
03	Mr. S F Shaikh, HOD-CO	
04	Mr. S R Asude, HOD-ME	
05	Mr. S R Rajankar, Sr. lecturer	
06	Mr. S T Khandare, Sr. lecturer	
07	Mr. R V Taksande, Sr. lecturer	
08	Mrs. V R Bhalerao, Sr. lecturer	
09	Mr. S N Mahale, Office Superintendent	
10	Mr. U D Mulani, Librarian	