



Jagdamba Education society's

Santosh N Darade Polytechnic

Babhulgaon, Tal-Yeola, Dist.-Nashik (Maharashtra)-423401

(Approved by AICTE, New Delhi, DTE Mumbai)

E-mail: 0583principal@msbte.com

Website: www.sndpoly.com

Department of Central Library

18 AUG 2022



To
The Principal
Santosh N Darade Polytechnic,
Babhulgaon, Yeola.

Subject: Request for Permission to Conduct Library Committee Meeting

Respected Sir,

As per the subject cited above I am writing to seek your kind permission to convene a Library Committee meeting to discuss and plan improvements in library facilities, procurement of new resources, review of library policies etc.

I propose scheduling the meeting on **22.08.2022 at 10.00 AM in Central Library for Academic Year 2022-23.**


The agenda for the meeting will include:

1. Printed Journals Subscription.
2. News Paper Subscription.

The outcomes of this meeting are expected to enhance the overall functioning and efficiency of the library, benefiting both students and staff.

I kindly request your approval to proceed with organizing the meeting. If you have any suggestions regarding the agenda or an alternate schedule, please let me know.

Thank you for your support and guidance. I look forward to your approval.


Librarian,

Member Secretary

LIBRARIAN

MR. MULANI U. D.
S.N.D. POLYTECHNIC
YEOLA-423401 (NASHIK)


Principal

Committee Chairman

PRINCIPAL
S.N.D. POLYTECHNIC
YEOLA - 423401 (NASIK)



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Department of Central Library

19 AUG 2022

NOTICE

All members of the Library Committee are hereby informed that a meeting of the Library Committee has been scheduled as follows:

Date: 22.08.2022

Time: 10.00 AM

Venue: Central Library

The agenda for the meeting includes:

1. Printed Journals Subscription.
2. News Paper Subscription.

Your presence is requested to discuss and provide valuable input on these matters to improve the library's functioning and services. Kindly make it convenient to attend the meeting. For any queries or further information, please feel free to contact the undersigned.

Thank you for your cooperation.

Sr.No	Committee Members	Sign
1	Mr. U B Jadhav, Principal	
2	Mr. S R Rajankar, HOD-ME	
3	Mr. D S Dhanwate, HOD-CE	
4	Mr. G P Chavan, HOD-EE	
5	Mr. S F Shaikh, HOD-CO	
6	Mr. S T Khandare, Sr. lecturer	
7	Mr. S R Asude, Sr. lecturer	
8	Mr. R V Taksande, Sr. lecturer	
9	Mrs. V R Bhalerao, Sr. lecturer	
10	Mr. S N Mahale, Office Superintendent	

19/08/22
Librarian,
Member Secretary
LIBRARIAN

Principal
Committee Chairman
PRINCIPAL

MR. MULANI U. D.
S.N.D. POLYTECHNIC
YEOLA-423401 (NASHIK)

S.N.D. POLYTECHNIC
YEOLA - 423401 (NASIK)

S.N.D. POLYTECHNIC, YEOLA

BABHULGAON, Tal. Yeola - 423 401, Dist. Nashik (Maharashtra)

- ❖ **Approved by** ■ All India Council for Technical Education (AICTE) New Delhi
 ■ Directorate of Technical Education (DTE)
- ❖ **Affiliated to** ■ Maharashtra State Board of Technical Education (MSBTE) Mumbai
- Phone : (02559) 2225002, 225006 • Fax : (02559) 225032 • Web. : www.sndpoly.com

Ref. No.

Date : / /20
22 AUG 2022

Name of the Committee : Library Committee
Academic Year : 2022-2023
Meeting No : 01
Date & Time : 22-08-2022 (10.00AM)
Venue : Central Library

MINUTES OF THE MEETING

The Library Committee meeting was held on 22.08.2022 at 10.00 am in the Central library.

The following members were present:

1. Mr. U B Jadhav, Principal
2. Mr. S R Rajankar, HOD-ME
3. Mr. D S Dhanwate, HOD-CE
4. Mr. G P Chavan, HOD-EE
5. Mr. S F Shaikh, HOD-CO
6. Mr. S T Khandare, Sr. lecturer
7. Mr. S R Asude, Sr. lecturer
8. Mr. R V Taksande, Sr. lecturer
9. Mrs. V R Bhalerao, Sr. lecturer
10. Mr. S N Mahale, Office Superintendent
11. Mr. U D Mulani, Librarian

The Following agenda is discussed in the meeting:

- The Committee analyzed the print journals & News Paper from the department and discussed purchasing the needed print journals & News Paper for the central library.
- The Librarian thanked the Library Committee members for their presence in the meeting and shares valuable suggestions to improve the library process.

(Member Secretary)
 LIBRARIAN

MR. MULANI U. D.
 S.N.D. POLYTECHNIC
 YEOLA-423401 (NASHIK)

S.N.D. POLYTECHNIC, YEOLA

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Ref. No.

Date : / /20

22 AUG 2022**List of Committees members participated:**

Sr.No	Name	Signature
01	Mr. U B Jadhav, Principal	
02	Mr. S R Rajankar, HOD-ME	
03	Mr. D S Dhanwate, HOD-CE	
04	Mr. G P Chavan, HOD-EE	
05	Mr. S F Shaikh, HOD-CO	
06	Mr. S T Khandare, Sr. lecturer	
07	Mr. S R Asude, Sr. lecturer	
08	Mr. R V Taksande, Sr. lecturer	
09	Mrs. V R Bhalerao, Sr. lecturer	
10	Mr. S N Mahale, Office Superintendent	
11	Mr. U D Mulani, Librarian	



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Department of Central Library

03 FEB 2023

To
The Principal
Santosh N Darade Polytechnic,
Babhulgaon, Yeola.

Subject: Request for Permission to Conduct Library Committee Meeting

Respected Sir,

As per the subject cited above I am writing to seek your kind permission to convene a Library Committee meeting to discuss and plan improvements in library facilities, procurement of new resources, review of library policies etc.

I propose scheduling the meeting on **06.02.2023 at 10.00 AM in Central Library for Academic Year 2022-23.**

The agenda for the meeting will include:

1. Books Requirement.
2. Wireless laser barcode reader.

The outcomes of this meeting are expected to enhance the overall functioning and efficiency of the library, benefiting both students and staff.

I kindly request your approval to proceed with organizing the meeting. If you have any suggestions regarding the agenda or an alternate schedule, please let me know.

Thank you for your support and guidance. I look forward to your approval.

03/02/23
Librarian,

Member Secretary

LIBRARIAN
MR. MULANI U. D.
S.N.D. POLYTECHNIC
YEOLA-423401 (NASHIK)

Principal
Committee Chairman

PRINCIPAL
S.N.D. POLYTECHNIC
YEOLA - 423401 (NASHIK)



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Department of Central Library

03 FEB 2023

NOTICE

All members of the Library Committee are hereby informed that a meeting of the Library Committee has been scheduled as follows:

Date: 06.02.2023

Time: 10.00 AM

Venue: Central Library

The agenda for the meeting includes:

1. Books Requirement.
2. Wireless laser barcode reader.

Your presence is requested to discuss and provide valuable input on these matters to improve the library's functioning and services. Kindly make it convenient to attend the meeting. For any queries or further information, please feel free to contact the undersigned.

Thank you for your cooperation.

Sr.No	Committee Members	Sign
1	Mr. U B Jadhav, Principal	
2	Mr. S R Rajankar, HOD-ME	
3	Mr. D S Dhanwate, HOD-CE	
4	Mr. G P Chavan, HOD-EE	
5	Mr. S F Shaikh, HOD-CO	
6	Mr. S T Khandare, Sr. lecturer	
7	Mr. S R Asude, Sr. lecturer	
8	Mr. R V Taksande, Sr. lecturer	
9	Mrs. V R Bhalerao, Sr. lecturer	
10	Mr. S N Mahale, Office Superintendent	

03/02/23
Librarian,
Member Secretary
LIBRARIAN

Principal
Committee Chairman
PRINCIPAL

MR. MULANI U. D.
S.N.D. POLYTECHNIC
YEOLA-423401 (NASHIK)

S.N.D. POLYTECHNIC
YEOLA - 423401 (NASHIK)

S.N.D. POLYTECHNIC, YEOLA

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Ref. No

Date: 06 FEB 2023



Name of the Committee : Library Committee
Academic Year : 2022-2023
Meeting No : 02
Date & Time : 06-02-2022 (10.00AM)
Venue : Central Library

MINUTES OF THE MEETING

The Library Committee meeting was held on 06.02.2023 at 10.00 am in the Central library.

The following members were present:

1. Mr. U B Jadhav, Principal
2. Mr. S R Rajankar, HOD-ME
3. Mr. D S Dhanwate, HOD-CE
4. Mr. G P Chavan, HOD-EE
5. Mr. S F Shaikh, HOD-CO
6. Mr. S T Khandare, Sr. lecturer
7. Mr. S R Asude, Sr. lecturer
8. Mr. R V Taksande, Sr. lecturer
9. Mrs. V R Bhalerao, Sr. lecturer
10. Mr. S N Mahale, Office Superintendent
11. Mr. U D Mulani, Librarian

The Following agenda is discussed in the meeting:

- The Committee analyzed the book list received from the departments and discussed purchasing the needed books for the central library.
- The committee has decided to purchase Wireless laser barcode reader.
- The Librarian thanked the Library Committee members for their presence in the meeting and shares valuable suggestions to improve the library process.

06/02/23
(Member Secretary)
LIBRARIAN

MR. MULANI U. D.
S.N.D. POLYTECHNIC
YEOLA-423401 (NASHIK)

S.N.D. POLYTECHNIC, YEOLA

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Ref. No.

Date : / / 20
06 FEB 2023**List of Committees members participated:**

Sr.No	Name	Signature
01	Mr. U B Jadhav, Principal	
02	Mr. S R Rajankar, HOD-ME	06/2/23
03	Mr. D S Dhanwate, HOD-CE	06/2/23
04	Mr. G P Chavan, HOD-EE	
05	Mr. S F Shaikh, HOD-CO	- 6/2
06	Mr. S T Khandare, Sr. lecturer	
07	Mr. S R Asude, Sr. lecturer	
08	Mr. R V Taksande, Sr. lecturer	
09	Mrs. V R Bhalerao, Sr. lecturer	
10	Mr. S N Mahale, Office Superintendent	
11	Mr. U D Mulani, Librarian	06/02/23